

Climate Emergency and Sustainability Policy Development

Date: Monday, 22nd July, 2019

Time: 4.00 pm

Venue: Council Chamber - Guildhall, Bath

Councillors: Karen Walker, Tom Davies, Alison Born, Shelley Bromley, Sue Craig, Joel Hirst, Lucy Hodge, Dr Kumar, Lisa O'Brien and Grant Johnson

Panel Members please note there will be a Climate Emergency briefing 2.30-3.30pm in the Chamber and also a Panel Member pre meeting from 3.30-4pm in the Chamber.



Michaela Gay

Democratic Services

Lewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394411

Web-site - <http://www.bathnes.gov.uk>

E-mail: Democratic_Services@bathnes.gov.uk

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

The Council will broadcast the images and sound live via the internet www.bathnes.gov.uk/webcast An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

**Climate Emergency and Sustainability Policy Development and Scrutiny Panel - Monday,
22nd July, 2019**

at 4.00 pm in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies have been received from Councillors Hodge, Kumar and Davies.

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

At the time of publication no notifications had been received.

7. CLEAN AIR ZONE CHARGING ORDER

Following their consideration of this item on 10th July, the Cabinet requested that officers prepare a briefing paper for this Panel summarizing the progress on the Clean Air Zone and wider ambitions for dealing with Climate Emergency. The briefing paper will be circulated next week.

8. REVIEW OF STATEMENT OF LICENSING POLICY AND CUMULATIVE IMPACT AREA (Pages 5 - 8)

A report is attached on the Review of Statement of Licensing Policy and Cumulative Impacts. There will also be a presentation at the meeting.

9. PANEL WORKPLAN (Pages 9 - 12)

This report presents the latest workplan for the Panel. Any suggestions for further items or amendments to the current programme will be logged and scheduled in consultation with the Panel's Chair and supporting senior officers.

The Committee Administrator for this meeting is Michaela Gay who can be contacted on 01225 394411.

| Bath & North East Somerset Council | | |
|---|---|--|
| MEETING | Climate Emergency and Sustainability Policy Development & Scrutiny Panel | |
| MEETING DATE: | 22 July 2019 | |
| | | |
| TITLE: | Review of Statement of Licensing Policy Review of Cumulative Impact Assessment | |
| WARD: | All | |
| AN OPEN PUBLIC ITEM | | |
| List of attachments to this report: | | |
| None | | |

1 THE ISSUE

- 1.1 At the meeting on 13 November 2014, Full Council adopted a Statement of Licensing Policy which is required by Section 5 of the Licensing Act 2003 ('the Act'). In accordance with statutory guidance the Policy must be reviewed at least every 5 years. The Council is currently consulting on its revised policy statement and this report supports a presentation on the review of this policy, together with an updated accompanying Code of Best Practice.
- 1.2 Also at the meeting on 13 November 2014, the Council resolved to continue the policy of having a Cumulative Impact Area (now known as a Cumulative Impact Assessment- 'the CIA') in Bath City centre.
- 1.3 For efficacy reasons, the Council has chosen to carry out a review of the CIA at the same time as the review of the Statement of Licensing Policy. Based upon evidence from Avon and Somerset Police relating to incidents of crime and disorder and anti-social behaviour from 'on sales' premises in the last 5 years, there is a proposal to revise the boundary of the Cumulative Impact Assessment and comments are welcomed on this.
- 1.4 The public consultation for both of the above reviews is running concurrently between 21 June 2019 and 10 September 2019.

2 RECOMMENDATION

2.1 The Panel is asked to note the report and offer any comments regarding the revised Statement of Licensing Policy, Code of Best Practice and proposed revision to the Cumulative Impact Assessment which can be fed into the formal consultation.

3 THE REPORT

3.1 The Council is conducting reviews of the Statement of Licensing Policy and Cumulative Impact Assessment, consulting widely with stakeholders throughout B&NES. Consultation has included:

- An online consultation questionnaire via the B&NES Council website <https://www.bathnes.gov.uk/services/business/licences/licensing-more-information/licensing-consultations>
- An email to all Responsible Authorities, Councillors, Parish Councils, Town Councils, business and residents representatives and other interested parties providing a link to the proposed policy and revised Cumulative Impact Assessment area, requesting feedback and comments
- A letter to all Licensees (over 700) highlighting the consultation information and questionnaire and inviting them to respond
- Individual meetings with Resident's Associations and a briefing to Licencing Committee

3.2 Whilst the policy statement can be restrictive in terms of what can be included, this revision endeavours to be forward focussed and flexible to take account of developments and changes over the forthcoming 5 years, such as stressing the importance of the role of the Licensing Team in helping local businesses to thrive through the provision of pre-application advice which can help to promote a successful cultural diversity and local economy.

3.3 As part of this revision, the opportunity is being taken to review the evidence to support the continuation of Cumulative Impact Assessment which was introduced by the Council in 2007. Data collected from Avon and Somerset Police on the incidents of crime and disorder and antisocial behaviour since 2014 from 'on sales' premises is suggesting a revision to the boundary of the Cumulative Impact Assessment and comments are welcomed on this proposed revision. Further information can be found at <https://www.bathnes.gov.uk/services/your-council-and-democracy/consultations/licensing-act-2003-statement-licensing-policy-0>

4 STATUTORY CONSIDERATIONS

4.1 Section 5 of the Act requires a licensing authority to prepare and publish a statement of licensing policy every 5 years. Such a policy must be published before a licensing authority carries out any function in respect of individual applications made under the terms of the Act. During the intervening period, the policy must be kept under review and a licensing authority may make any revisions to it, as it considers appropriate.

- 4.2 The current Policy which has been in place since January 2015 now needs to be formally reviewed, adopted and published before January 2020. The current Policy will remain valid until that date or such time earlier when it is formally reviewed.
- 4.3 Before determining its policy for any 5 year period the licensing authority must consult the persons listed in Section 5(3) of the Act. These are:
- The Chief Officer of Police for the area;
 - The Fire and Rescue Authority for the area;
 - Persons/bodies representative of local holders of premises licences.
 - Persons/bodies representative of local holders of club premises certificates;
 - Persons/bodies representative of local holders of personal licences;
 - Persons/bodies representative of businesses and residents in the area
- 4.4 The Government has issued Guidance (“the Guidance”), under s.182 of the Act, which states that the authority must have regard to it when making and publishing its policy.
- 4.5 All statements of policy should begin by stating the four licensing objectives, which the licensing policy should promote. In determining its policy, a licensing authority must have regard to this Guidance and give appropriate weight to the views of consultees.
- 4.6 Statements of policies should make clear that:
- Licensing is about regulating licensable activities on licensed premises by qualifying clubs and temporary events within the terms of the 2003 Act; and
 - Conditions attached to various authorisations will be focussed on matters which are within the control of individual licence holders and others with relevant authorisations i.e. the premises and its vicinity.
- 4.7 A statement of policy should also make clear that licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour by individuals once they are away from the licensed premises and, therefore, beyond the direct control of the individual, club or business holding the licence, certificate or authorisation concerned. Nonetheless, it is a key aspect of such control and licensing law will always be part of a holistic approach to the management of the evening and night-time economy in town and city centre.
- 4.8 A statement of licensing policy should recognise that the Equality Act 2010 places a legal obligation on public authorities to have due regard to the need to eliminate unlawful discrimination, harassment and victimisation; to advance equality of opportunity; and to foster good relations, between persons with different protected characteristics. The protected characteristics are age, disability, gender, transgender, pregnancy and maternity, marriage and civil partnership, race, religion, sexual orientation. The Council has also chosen to give consideration to those who are socio-economically disadvantaged and those living in rural communities.

4.9 A copy of the statutory guidance can be found at www.gov.uk/government/publications/section-182-of-the-licensing-act-2003-amended-guidance

5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

5.1 There are no financial, property or people implications presented by the adoption of this Policy, Cumulative Impact Assessment and Code of Best Practice.

5.2 All fees charged in respect of licensing will remain on a cost recovery basis.

6 RISK MANAGEMENT

6.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

7 CLIMATE CHANGE

7.1 Whilst the Statement of Licensing Policy is restrictive on content, there is an opportunity to convey the Council's expectations about what licensed premises can do with respect to the Climate Change emergency which has been declared. This could include steps around reducing food waste, plastic waste and achieving carbon neutrality.

8 OTHER OPTIONS CONSIDERED

8.1 None.

9 CONSULTATION

9.1 Consultation will be through circulation of this report in addition to the consultation already taking place within this review.

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| Contact person | <i>Cathryn Brown, 01225 477645</i> |
| Background papers | <i>Review of Statement of Licensing Policy consultation; Review of Cumulative Impact Assessment at https://www.bathnes.gov.uk/services/business/licences/licensing-more-information/licensing-consultations</i> |
| Please contact the report author if you need to access this report in an alternative format | |

CLIMATE EMERGENCY AND SUSTAINABILITY

This Forward Plan lists all the items coming to the Panel over the next few months.

Inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online Forward Plan is updated regularly and can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgPlansHome.aspx?bcr=1>

The Forward Plan demonstrates the Council's commitment to openness and participation in decision making. It assists the Panel in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations, please contact the report author or, Democratic Services (). A formal agenda will be issued 5 clear working days before the meeting.

Agenda papers can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Civic Centre (Keynsham) and at Bath Central, and Midsomer Norton public libraries.

| Ref Date | Decision Maker/s | Title | Report Author Contact | Director Lead |
|-------------------------------|---|---|------------------------------------|--|
| 22ND JULY 2019 | | | | |
| | Climate Emergency and Sustainability Policy Development and Scrutiny Panel | Review of Statement of Licensing Policy and Cumulative Impact Area | Cathryn Brown Tel: 01225 477645 | Director Development and Public Protection |
| Page 10 | Climate Emergency and Sustainability Policy Development and Scrutiny Panel | Clean Air Zone Charging Order | Cathryn Brown Tel: 01225 477645 | Director Development and Public Protection |
| 30TH SEPTEMBER 2019 | | | | |
| 18TH NOVEMBER 2019 | | | | |
| 20TH JANUARY 2020 | | | | |
| 16TH MARCH 2020 | | | | |
| 18TH MAY 2020 | | | | |
| 20TH JULY 2020 | | | | |
| 21ST SEPTEMBER 2020 | | | | |
| 16TH NOVEMBER 2020 | | | | |
| ITEMS TO BE SCHEDULED: | | | | |

| Ref Date | Decision Maker/s | Title | Report Author Contact | Director Lead |
|--|---|--------------------------------------|-------------------------------------|--|
| | Climate Emergency and Sustainability Policy Development and Scrutiny Panel | Climate Emergency Action Plan | Jane Wildblood Tel: 01225 477685 | Director Partnership & Corporate Services |
| The Forward Plan is administered by DEMOCRATIC SERVICES: Democratic_Services@bathnes.gov.uk | | | | |

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